Food and Nutrition Service

U.S. DEPARTMENT OF AGRICULTURE

WIC Nutrition Assessment and Tailoring Study: Final Report Part 1 – Appendix B

U.S. Department of Agriculture | Food and Nutrition Service | Office of Policy Support

WIC Nutrition Assessment and Tailoring Study: Final Report Part 1 – Appendix B

Submitted to

USDA Food and Nutrition Service
Office of Policy Support
1320 Braddock Place
Alexandria, VA 22314

Project Officers

Dr. Karen Castellanos-Brown
Alexander Bush

This WIC Nutrition Assessment and Tailoring Study was conducted by Westat under Contract No. GS00F009DA, supported by the U.S. Department of Agriculture's Food and Nutrition Service. The findings and conclusions in this report are those of the authors and should not be construed to represent any official USDA of U.S. Government determination or policy.

In approving Ohio WIC's participation in this study, the Ohio Department of Health Institutional Review Board requires that publication of research findings include the following disclaimer: "This study includes data provide by the Ohio Department of Health which should not be considered an endorsement of this study or its conclusions."

In approving Nebraska WIC's participation in this study, the Nebraska Department of Health and Human Services requires that publication of research findings include the following disclaimer: "These findings and their interpretation are the sole responsibility of the author and do not necessarily reflect the opinions or policy position of DHHS."

Suggested citation

Gabay, M., Gola, A.A., Gearing, M., Zimmerman, T.P., Kline, N., Zvavitch, P., Ray, G., Thorn, B. (2024). *WIC Nutrition Assessment and Tailoring Study: Final Report Part 1*. Prepared by Westat, Inc., Contract No. GS00F009DA. Alexandria, VA: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, Project Officer: Karen Castellanos-Brown.

Submitted by

Westat
An Employee-Owned Research Corporation®
1600 Research Boulevard
Rockville, Maryland 20850-3129
(301) 251-1500

USDA is an equal opportunity provider, employer, and lender.

Appendix B

List of State and Local Agency Documents Available for Synthesis and Review

Assigned Document Number	Document Source	Document Title	Purpose	Description
1	Choctaw Nation WIC Program	Special Supplemental Nutrition Program For Women, Infants and Children State Plan of Operations FY-2020	Operations Manual	Chapters of interest include Certification, Eligibility and Coordination of Services; Breastfeeding Promotion and Support; Breastfeeding Peer Counseling; and Food Package.
2	Choctaw Nation WIC Program	CHOCTAW NATION WIC PROGRAM	Program Website	Online clinic and WIC program information for prospective/new applicants
3	Choctaw Nation WIC Program	Choctaw Nutritional Risk Factors and Food Package Types 2020	Risk Factors	Excel file with breakdown of each risk factor status and food package type with quantities. One tab is breakdown of each risk factor status, other tab is food package type with quantities
4	Choctaw Nation WIC Program	WIC State Plan (FY 2020) Sections: • II. Nutrition Services • III. Management Information System (MIS) • IV. Organization and Management	State Plan	Selected sections from the WIC State Plan.
5	Florida WIC program	Florida WIC Program Manual	Program Manual	All Florida WIC program procedures with attachments (logs, training guidelines, agreements, reports, etc.)
6	Florida WIC program	FL-WiSE User's Manual	MIS User Manual	This manual presents detailed procedures for performing local agency and clinic tasks related to the use of the FL-WiSE User's Manual in support of WIC Clinic operations
7	Florida WIC program	WIC State Plan (FY 2020) Sections: • II. Nutrition Services • III. Management Information System (MIS) • IV. Organization and Management	State Plan	Selected sections from the WIC State Plan.

Assigned Document Number	Document Source	Document Title	Purpose	Description
8	Florida WIC program	Risk Code Sheets: • Florida nutrition risk codes PC data crosswalk • Nutrition Risk Interpretive Guidelines • Pregnancy risks • Breastfeeding risks • Postpartum risks • Infant risks • Child risks • Nutrition risk criteria update 2021 • Training presentation for risk code updates	Risk Factors	Risk code description with corresponding number with priority and high risk status as well as assessment and counseling factors/considerations
9	Florida WIC program	Breastfeeding Promotion, Protection and Support in County Health Departments and WIC Agencies	BF Promotion and Support Plan	Title, Type Of Standard, Outcome, Personnel, Competencies, Areas Of Responsibility
10	Florida WIC program	The Florida WIC Breastfeeding Model for Peer Counseling	BF Promotion and Support Plan	Includes BF peer counselor position information and expectations as well as breakdown of BF peer counselor budget
11	Florida WIC program	Breastfeeding Promotion and Support	BF Promotion and Support Plan	Outline of Breastfeeding Promotion and Support expectations
12	Florida WIC program	Food and Formula Crosswalk	Foods and formula offered	Foods offered with corresponding food ID number and formula with corresponding formula ID number as well as package size and formulation
13 (Covid)	Florida WIC program	Memorandum - 2021-2 Medical Documentation for Formula and Food	Program Memorandum	The revised Medical Documentation for Formula and Food form, dated 10/20, replaces the 2/20 edition. New form is also included as attachment
14	Florida WIC program	Memorandum - 2021-28 VENA Update to FL-WiSE, Training, and Competency Evaluation Form	Program Memorandum	Notification that the USDA published updated Value Enhanced Nutrition Assessment (VENA) Guidance, with list of updates, VENA competency standards evaluation form included as attachment

Assigned Document Number	Document Source	Document Title	Purpose	Description
15 (COVID)	Florida WIC program	Memorandum - 2021-6 Use of Microsoft TEAMS in WIC	Memorandum with update	Approval to use Microsoft TEAMS with clients as well as other Florida WIC employees about specific clients or client records
16 (COVID)	Florida WIC program	Memorandum - 2021-22 Virtual WIC Breastfeeding Support Groups and Virtual Group Nutrition and Feeding Groups	Memorandum with update	Due to the pandemic, agencies are now approved to host virtual breastfeeding support group meetings as well as virtual group nutrition education and breastfeeding/prenatal/infant feeding classes
18 (local agency)	Florida WIC program Pinellas County Health Department	Questionnaires and forms provided for WIC Certification	Local Agency Document	Document that includes all questionnaires and forms needed for WIC certification
17 (COVID, local agency)	Florida WIC program Pinellas County Health Department	List of Pinellas Co WIC LA polices procedures and special COVID	Local agency document	Document Links and procedures for Pinellas County certification and enrollment and special policies and procedures now in place during COVID
19 (COVID, local agency)	Florida WIC program Pinellas County Health Department	(2) Infant Formula Breast pump Return (3) Client document handling (4) Uploading Client Documents and or emails	Local Agency Document	Standards operating procedures during COVID
20 (COVID, local agency)	Florida WIC program Pinellas County Health Department	New coding options while dealing with COVID	Local Agency Document	List of New WIC Local Agency Options while Dealing with COVID-19 Pandemic
21	Indiana WIC program	WIC State Plan (FY 2020) Sections: • II. Nutrition Services • III. Management Information System (MIS) • IV. Organization and Management	State Plan	Selected sections from the WIC State Plan.
22	Indiana WIC program	Goals and Objectives – Indiana WIC Program FY 2021	State Plan	List of goals with action plans and means of evaluation
23	Indiana WIC program	Risk Factor Code Sheet	Risk Factors	Summary sheet of all risk codes with number, whether it is a high risk code, category, and criteria definition

Assigned Document Number	Document Source	Document Title	Purpose	Description
24	Indiana WIC program	Required Medical Documentation for WIC Formula and Approved WIC Foods: • Children 1 to 5 years • Infants birth to 12 months • Pregnant and postpartum women • Health care provider letter	Forms	Form that is filled out and signed by healthcare provider when a special formula or food needs to be prescribed.
25	Indiana WIC program	Breastfeeding Aids, Manual, and Electric Pumps Policy	Policy and Procedure Manual	Policy and procedure for issuing manual, single-user electric (SUE), and multi-user electric (MUE) breast pumps, or breastfeeding aids to mother-baby dyads to maintain breastfeeding and manage lactation challenges
26	Indiana WIC program	Breastfeeding Support App Policy	Policy and Procedure Manual	Policy and procedure for using the Indiana WIC Breastfeeding Support App for prenatal and breastfeeding clients who have been identified as high risk
27	Indiana WIC program	Clinic Environment Policy	Policy and Procedure Manual	Policy and procedure for maintaining a clinic environment that promotes and supports breastfeeding
28	Indiana WIC program	Food Packages Policy	Policy and Procedure Manual	Policy and procedure for issuing and making changes to food packages
29	Indiana WIC program	(1) Food Package Tables 1 and 2 (2) Food Package Table 3 (3) Food Package Tables 4, 5, 6, 7	Policy and Procedure Manual	Three separate files. Outline of each food package for infants, children, pregnant/postpartum/breastfeeding women. Information includes food item, max allowance, allowed substitutions, and substitution rates/maximums
30	Indiana WIC program	Nutrition Assessment Policy	Policy and Procedure Manual	Policy and procedure for completion of client nutrition assessment and determination of nutrition risk
31	Indiana WIC program	Nutrition Risk Factors Policy	Policy and Procedure Manual	Policy and procedure for identifying client nutrition risk factors

Assigned Document Number	Document Source	Document Title	Purpose	Description
32	Indiana WIC program	Breastfeeding Report 2018	Report	Includes trends in breastfeeding, breastfeeding support, prevalence of breastfeeding, breastfeeding cessation, initiation and duration, awards, statistics by county, and agency spotlight
33	Louisiana WIC program	WIC State Plan (FY 2020) Sections: • II. Nutrition Services • III. Management Information System (MIS) • IV. Organization and Management	State Plan	Selected sections from the WIC State Plan.
34	Louisiana WIC program	Policy and procedure manual selections from chapter 9: Determining Eligibility and Certification: • Chapter 9.14 Nutrition Risk Assessment • Chapter 9.15 Anemia Screening • Chapter 9.16 Collecting Anthropometrics • Chapter 9.17 Mid-Point Review for Infants • Chapter 9.18 Mid-Cert Assessment for Children • Chapter 9.19 Nutrition Risk Codes • Chapter 9.20 Nutrition Risk Codes Requiring Documentation	Policy and Procedure Manual	Policy and procedure for the determination of eligibility for WIC benefits, and identification of all nutrition risk conditions
35	Louisiana WIC program	Policy and procedure manual selections from chapter 14: Nutrition Education and Counseling • Chapter 14.1 Nutrition Assessment and Education • Chapter 14.2 Staff Roles in Providing Nutrition Education and Counseling • Chapter 14.3 Methods of Providing Nutrition Education	Policy and Procedure Manual	Policy and procedure for providing Nutrition Education that utilizes a participant-centered approach and focuses on improving health status and achieving positive change in dietary and physical activity habits

Assigned Document Number	Document Source	Document Title	Purpose	Description
36	Louisiana WIC program	Policy and procedure manual selections from chapter 15 Breastfeeding: • Chapter 15.01 Breastfeeding General Clinic Practices • Chapter 15.02 WIC Clinic Breastfeeding Coordinator • Chapter 15.03 Breastfeeding Peer Counselor Program and Referral Process	Policy and Procedure Manual	Policy and procedure for providing a positive clinic environment that endorses breastfeeding as the preferred optimal method of infant feeding
37	Louisiana WIC program	Policy and procedure manual selections from chapter 17 Food Prescription: • Chapter 17.01 Prescribing Food Packages • Chapter 17.02 Food Package Tailoring Exchange and Substitutions • Chapter 17.03 Prorated Food Benefits	Policy and Procedure Manual	Policy and procedure for prescribing the maximum quantity and type of foods that can be issued for the participant category based on the USDA authorized food packages
38	Louisiana WIC program	Food Code Description	Foods and formula offered	Foods and formula offered with corresponding code
39	Louisiana WIC program	Louisiana Food Package Guide 2021	Food package descriptions	Excel file with a tab for each category with food items included in package and max allowance
40	Louisiana WIC program	WIC MOSIAC Training Handbook – Rollout 2019	MIS User's Manual	How to use MOSAIC - a web-based application built for the WIC supplemental nutrition program
41	Louisiana WIC program	The WIC MOSAIC Participant Gateway Guide Louisiana	MOSAIC Participant Gateway Handbook	How to use MOSAIC participant gateway - an online portal that allows participants to provide information and documents for WIC benefits

Assigned Document Number	Document Source	Document Title	Purpose	Description
42	Louisiana WIC program	WIC Service Specifications Revised	State Service Specifications	Document outlines overview of program, description of the goal of the service, description of target population served, scope of work, and the financial process
43	Louisiana WIC program	Questionnaires HH Questionnaire – Breastfeeding HH Questionnaire – Child HH Questionnaire – Infant HH Questionnaire – Postpartum HH Questionnaire - Pregnant	Questionnaires	Health history questionnaires to be filled out by participants for WIC certification, a pdf is provided for each category, child, infant, and breastfeeding/postpartum/pregnant women
44 (COVID)	Louisiana WIC program	LA WIC TIER II Checklist for Screening Applicants-Participants - COVID-19	Questionnaire/ Screener	LA WIC Disaster Plan-Tier II COVID-19 Checklist for Screening Applicants/Participants
45	Louisiana WIC program	Breast Pump Decision Tree Tool 2020	Tool	Decision tree for whether to issue a breast pump or to refer to an IBCLC or CLC
46	Louisiana WIC program	LaWIN Nutrition Risk Codes Spreadsheet 2020	Risk Factors	Excel file with risk codes, category, description, whether it is high risk, priority, and nutrition explanation
47 (local agency)	Louisiana WIC program Iberia Parish Lafayette Parish	Coffective Guide	Implementation Guide	Coffective System WIC Implementation Guide provides an array of resources that helps communities take a collaborative approach in preparing moms to receive evidence based practices at the hospital
48 (local agency)	Louisiana WIC program Iberia Parish	Coffective WPC	Participant Handout	Handout given to moms in the hospital with information about Coffective and a form to fill out with preferences
49 (COVID)	Louisiana WIC program	Training Tips for COVID-19 – Women Re-certifications and Certification Forms Update	Bulletin	Training Tips for COVID-19 –Women Re-certifications and Certification Forms Update
50	Louisiana WIC program	WIC-21 Referral Pamphlet	Participant Handout	Referral pamphlet to provide to participants who need additional resources

Assigned Document Number	Document Source	Document Title	Purpose	Description
51	Louisiana WIC program	WIC-41 Provisional Certification Notice	Form	Provisional/temporary certification notice provided to a participant when they did not bring all of the required documentation, they are then temporarily certified for 30 days
52 (COVID)	Louisiana WIC program	Reopening Guidance for WIC Clinics 2021	State Guidance	Reopening: WIC Clinic Guidance
53	Nebraska WIC Program	Folder: WIC Program Manual	WIC Procedure Manual	Each chapter of the manual is separated into folders and then broken down into subfolders by section. 1. Vendors 2. Nutrition and breastfeeding 4. Organization and management 5. Nutrition services and admin 7. Caseload management 8. Certification/eligibility/coordination of services 9. Food Delivery 10. Monitoring and Audits This folder also includes, Clinic Flow Chart, Introduction to Client Eligibility and Benefits, WIC Service Philosophy, Applicant Client Program Explanation, Authorized Representative, Voter Registration, confidentiality, and records management
54	Nebraska WIC program	WIC State Plan Sections: • II. Nutrition Services (FY2020) • III. Management Information System (MIS) (FY2017) • IV. Organization and Management (FY2019)	State Plan	Selected sections from the WIC State Plan.
55	Nebraska WIC Program	Nutrition Risk Code Definitions	CPA Job Aid	Color-coded document that CPAs use to identify nutrition risk codes.
56	Nebraska WIC Program	Policy Memo - eWIC Journey Use Outside Of The Clinic	Policy Memo	Update on State Agency Computer Use Outside Clinic Settings Procedure

Assigned Document Number	Document Source	Document Title	Purpose	Description
57	Nebraska WIC Program	Infants Medicaid Eligibility-WIC Adjunct Eligibility	Policy Memo	Procedure change memo – VIII-A Adjunctive Income Eligibility II-A Income Determination & Documentation
58	Nebraska WIC Program	Infant card	Infant Enrollment Card	For hospital use, if family is interested in WIC, form will be filled out with new baby information
59	Nebraska WIC Program	PAF (Physician Authorization Form) form and bilingual breastfeeding form	Medical Documentation Form/BF Peer Counselor Form	Physician Authorization Form for specialty formulas and WIC supplemental foods for infants up to 12 months, which must be filled out and sign by medical provider // Form in English and Spanish that is filled out if you would like to get in contact with a breastfeeding peer counselor
60	Nebraska WIC Program Douglas County Health Dept.	Early Childhood Development Questionnaires for Nutrition Assessment and Referral 2021	Questionnaire	Questionnaire for parents to fill out about their child's developmental milestones to determine if a referral is needed
61 (COVID)	Nebraska WIC Program	Documenting No Proof During a Pandemic	COVID Policy Memo	Procedure clarification memo – No Proof of Residency, Income or Identification Procedure and Remote Certification of All Participant Categories policy memo
62 (COVID)	Nebraska WIC Program	Mailing eWIC Cards	COVID Policy Memo	Procedure change memo – Mailing eWIC Cards
63 (COVID)	Nebraska WIC Program	Medical documentation during a pandemic	COVID Policy Memo	Procedure change memo – Medical Documentation Requirements
64 (COVID)	Nebraska WIC Program	Proof of Address During a Pandemic	COVID Policy Memo	Procedure change memo – Proof of Address During a Pandemic
65 (COVID)	Nebraska WIC Program	Remote MID-Certifications and Benefit Issuance During a Pandemic	COVID Policy Memo	Procedure change memo – Remote Mid-certifications and Benefit Issuance During a Pandemic
66 (COVID)	Nebraska WIC Program	Formula Changes Over the Phone in the Pandemic	COVID Policy Memo	Guidance on how to make formula changes during the pandemic

Assigned Document Number	Document Source	Document Title	Purpose	Description
67 (COVID)	Nebraska WIC Program	Remote Certification and Benefit Issuance for All Participant Categories During a Pandemic, Updated	COVID Policy Memo	Procedure change memo – Referencing Income Determination & Documentation; No Proof of Residency, Income or Identification Physical Presence
68 (COVID)	Nebraska WIC Program	WIC Infant Enrollment Form	COVID Policy Memo	New procedure memo introducing a fillable infant enrollment form.
69 (COVID)	Nebraska WIC Program	Nebraska WIC Guidance on Breastfeeding Peer Counseling Services In Relation to COVID-19 Concerns	COVID Policy Memo	Describes how local agency functioning might change during the pandemic with regard to the use of Breastfeeding Peer Counselors
70	Nevada WIC Program	Program Manual		Selected sections from the Nevada WIC Program Manual
71	Nevada WIC program	WIC State Plan Sections (FY2020): • II. Nutrition Services • III. Management Information System (MIS) • IV. Organization and Management	State Plan	Selected sections from the WIC State Plan.
72	Nevada WIC Program	NV WISH Master Training	WISH User Guide	How to use WISH - a web-based application built for the WIC supplemental nutrition program – The State MIS
73	Nevada WIC Program	FFY21 Goals and Objectives	State Goals and Objectives	Table with the activity listed, Program Staff or Stakeholder Responsible, Timeframe for Assessing Progress, Evaluation Data to Collect/Process Measures, Outcome Measures/How to Spread this Improvement
74	Nevada WIC Program	Nutrition Assessment Interview Breastfeeding Interview (23 parts) Postpartum Interview (18 parts) Pregnant Interview (22 parts) Child Interview (16 parts) Infant Interview (17 parts)	Questionnaire	Screen shots showing the complete nutrition assessment interviews for breastfeeding, pregnant, and postpartum women, infants, and children.
75	North Carolina WIC Program	WIC Program Manual	Program Manual	Selected sections of the North Carolina WIC Program Manual

Assigned Document Number	Document Source	Document Title	Purpose	Description
76	North Carolina WIC Program	WIC State Plan Sections (FY2020): • II. Nutrition Services • III. Management Information System (MIS) • IV. Organization and Management	State Plan	Selected sections from the WIC State Plan.
77	North Carolina WIC Program	MIS User Manual (Crossroads)	User Manual	This folder includes documents about the crossroads system. Documents included are: • CNDS Fact sheet, Crossroads interfaces with the North Carolina Common Name Database Services system (CNDS) • How the MIS system helps to assign risk codes for breastfeeding women, children, infants, non-breastfeeding women, and pregnant women • How to document income eligibility in Crossroads • Tips on how to word family assessment questions when inputting information into Crossroads • How to complete a category change in Crossroads • Road map for a Complete Certification (includes how to prescribe food package, issue benefits and schedule) in Crossroads
78	North Carolina WIC Program	Mid-Year Mid-Certification Assessment Guidance	Assessment Guidance	Guidance on what information needs to be reviewed with participant, what information needs to be updated, and what does not
79	North Carolina WIC Program	Risk Code 503 - Temporary Eligibility for Pregnant Women	Risk Code Guidance	Steps on how to temporarily certify a pregnant women who meets the eligibility requirements for identity, residency, and income without nutrition assessment and assignment of nutrition risk for a period of up to 60 days
80	North Carolina WIC Program	NC Food Code Documentation 2020	Foods and formula offered	Foods and formula offered with corresponding code
81	North Carolina WIC Program	NC State Approved Food Instrument Types	Food Packages Outline	List of all food packages and what food/formula is included in each package as well as the amount per month

Assigned Document Number	Document Source	Document Title	Purpose	Description
82 (COVID)	North Carolina WIC Program	COVID-19 SOP	Guidance document	Document with directions on how to certify participant who cannot physically be seen due to COVID
83 (COVID)	North Carolina WIC Program	COVID-19 pump and supply issuance 2021	Guidance document	Directions on difference in Pump and Supply Issuance due to COVID
84 (COVID)	North Carolina WIC Program	Local Agency Considerations Checklist 2020	Guidance document	Remote Services: local agency considerations, interim guidance
85 (COVID, Local Agency)	North Carolina WIC Program Buncombe County Health and Human Services	Remote Service Care Plan Note Examples	Local Agency Document	Document with examples of care plans when assessment was completed remotely due to COVID
86 (COVID, Local Agency)	North Carolina WIC Program Buncombe County Health and Human Services	Telehealth Pilot Workflow	Local Agency Document	Document with a script for completing telehealth appointments virtually
87 (COVID, Local Agency)	North Carolina WIC Program Tri-County Community Health Center d.b.a CommWell Health	WIC Program Flexibilities During COVID	Local Agency Document	Document outlines how WIC can be flexible with in person certification because of COVID, how to complete certification and benefit issuance
88	Ohio WIC Program	WIC State Plan Sections (FY2020): • II. Nutrition Services • III. Management Information System (MIS) • IV. Organization and Management	State Plan	Selected sections from the WIC State Plan.
89	Ohio WIC Program	Ohio WIC Policy and Procedure Manual. July 2015	Program manual	The 2015 program manual – this is the most recent version available to us
90	Ohio WIC Program	WIC Program Application	Form	Ohio WIC program application

Assigned Document Number	Document Source	Document Title	Purpose	Description
91	Ohio WIC Program	Ohio Authorized Food List	Handout	Lists WIC authorized foods
92	Ohio WIC Program	Assessment Screening Forms	Form	Assessment screening forms for children 1-5 years old, infants less than 12 months old, and women This is a paper hard copy only form that all staff must complete during enrollment and recertification visits
93	Ohio WIC Program	Alcohol Screening and Brief Intervention	Program description	Webpage description of alcohol screening and intervention process
94	Vermont WIC Program	Vermont Policy and Procedures Manual, FY2021	Program Manual	Selected sections of the policy and procedures manual. There are also medical documentation forms, additional training materials, high risk counseling documents, and the nutrition risk code manual (with each risk being a separate document)
95	Vermont WIC Program	WIC State Plan Sections (FY2020): • II. Nutrition Services • III. Management Information System (MIS) • IV. Organization and Management	State Plan	Selected sections from the WIC State Plan.
96	Vermont WIC Program	Ceres User Guide	MIS User Guide	How to use Ceres - a web-based application built for the WIC supplemental nutrition program
97	Vermont WIC Program	CYF Vermont Breastfeeding Strategic Plan 2020-2022	State Breastfeeding Plan	This breastfeeding plan represents the strategic priorities planned to undertake at a statewide and community level over the next years
98	Vermont WIC Program	BAPT (Prenatal Breastfeeding Survey) Form DO Master 2020	Assessment questionnaire	Excel file with prenatal breastfeeding survey questions
99 (Local agency)	Vermont WIC Program VT Department Health Brattleboro_27	2021- High Risk Follow Up Local Procedure	Clinic Documents	Local Procedure High-Risk Follow Up policy and procedure

Assigned Document Number	Document Source	Document Title	Purpose	Description
100	West Virginia WIC Program	WIC State Plan Sections (FY2020): • II. Nutrition Services • III. Management Information System (MIS) • IV. Organization and Management	State Plan	Selected sections from the WIC State Plan.
101	West Virginia WIC Program	WIC Program Manual	Program Manual	Selected chapters from the WIC Policy and Procedure Manual. (Note: It appears that West Virginia WIC was in the process of updating the manual at the time they provide the document to us.)
102	West Virginia WIC Program	Children, Infant, and Women risk codes	Risk codes	Scanned documents from clinic A separate document for child, infant, and woman Nutrition risk determination with criteria and code
103	West Virginia WIC Program	Required questions for dietary assessment	Assessment questionnaire	List of required questions for dietary assessment: Answers recorded in Crossroads computer system
104 (COVID)	West Virginia WIC Program	Remote Access Policy Final 2021	Policy document	Remote Appointments - Waiving Physical Presence for Certifications and Other Appointments, and Remotely Issuing Benefits Policy